

## **POSITION ANNOUNCEMENT - SEEKING HEAD OF SCHOOL/ DIRECTOR**

Have you always wanted to create the kind of school that every student wants to attend? Are you ready to take on the challenges and joys of opening a brand-new school? Do you have the vision and stamina to ensure that our student-centered high school becomes one of the most innovative schools in the nation? Do you have the ability to lead, develop, and inspire the finest teaching professionals in our state? These are just some of the qualities we are looking for in our founding Director. If you have them, we want to hear from you!

**Kaleidoscope Charter High School** is a free and independent public school chartered by the North Carolina State Board of Education. Opening in August, 2019, Kaleidoscope Charter High School is the first student-centered high school in the Research Triangle area.

At KCHS, our engaging, student-focused pedagogy is designed to ensure that Kaleidoscope is the kind of high school that every student wants to attend. We will open with approximately 230 ninth and tenth grade students in 2019, and grow to 550 students in all four grades by 2022. With a projected 17:1 average student-to-teacher ratio, students will enjoy individualized programming and attention from our caring and talented faculty and staff.

### **Position Description:**

#### **Kaleidoscope Charter High School has begun a search for an exceptional Director/Head of School.**

The ideal candidate will possess:

- Significant high school classroom experience
- A graduate degree in Education Administration
- Prior experience in school administration
- North Carolina School Administrator Principal License
- Experience opening a school
- Experience as an administrator in a North Carolina Charter School
- A philosophy of education that is consistent with a whole child, student-centered approach

#### **Responsibilities:**

- Serve as educational leader of Kaleidoscope Charter High School
- Implement and champion the mission and philosophy of Kaleidoscope Charter High School with students, families, staff, and the community
- Implement governance policies as established by the Board of Directors
- Conduct the hiring, supervision, leadership, and evaluation of faculty and staff
- Oversee student recruitment, admission, and lottery procedures
- Facilitate positive relationships between students, staff, parents, community volunteers, and the board

- Provide and/or lead meaningful professional development opportunities for staff and faculty
- Promote a culture of learning, cooperation, and kindness among staff, faculty, and the student body
- Oversee the business functions of the school including preparing an annual operating budget in conjunction with the board and business manager
- Oversee the scheduling of school functions and activities
- Oversee facility management including school safety programs
- Serve as a non-voting member of the board, attend all board meetings, and prepare all reports and information requested by the board
- In consultation with the board, make recommendations and decisions regarding disciplinary action and dismissal of staff
- Ensure compliance with the KCHS Charter, North Carolina State Board of Education, and applicable government laws and regulations
- Foster a positive relationship with other schools in the area and the community at large
- Assist in fund development by communicating with prospective donors, applying for grants, and serving as an ambassador of Kaleidoscope Charter High School

Applications will be accepted immediately and will be reviewed as they arrive. For more information please visit [www.kaleidoscopehighschool.org](http://www.kaleidoscopehighschool.org)

All applicants must electronically submit the following:

1. A cover letter
2. A resume
3. A one-page statement of your philosophy of teaching
4. A one-page statement of your philosophy of school administration
5. A list of references (at least three, none of whom will be contacted without first conferring with the candidate)

Once a conditional offer of employment has been made and accepted, KCHS will conduct a thorough background check.

For consideration please apply at <https://www.kaleidoscopehighschool.org/kchs-school-director>